CLARK COUNTY COMMISSIONER PROCEEDINGS  
 July 15, 2014   
    
The Clark County Commissioners met in regular session on July 15, 2014, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Hass called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Reints, and Wicks. Also present Auditor Tarbox. 

**MINUTES**: Motion by Wicks, second by Reints, to approve the minutes from the regular meeting on July 1, 2014. All members voting aye. Motion carried.

**HIGHWAY**: HS Eggleston updated the board on road conditions and work being done. He informed the board that Doug Hansen has requested assistance with projects at the airport, and the city of Vienna has asked for assistance in removing tree stumps in the right of way. Also present SA Fjelland.

Loomis present.

**COUNTY ROAD #22**: HS Eggleston also informed the board that the State Engineer has made changes for the County road #22 project.

**HIGHWAY**: Discussion was also held regarding farming the right of way along county roads. A complaint has been filed and a letter will be sent to the landowner to give him time to correct the issue.

**HIGHWAY**: HS Eggleston informed the board that Woodland Township representatives have been in contact with him regarding continued maintainance to the two miles of road that leads to Bailey’s Lake. No action taken.

**PUBLIC INPUT**: Scott Campbell, Bruce Nelson, Paul Fuller, Steve Owen, Burton Raymer, Roy Gjerde, Ken Wollman, Gary Glanzer met with the Commissioner regarding road bores across County roads. They are requesting a procedure to allow road bores in Clark County and permission to occupy right of way for tiling. Also present SA Fjelland. No action taken.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Loomis to enter into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Reints to set hearing for Variance 3-14 for August 5, 2014 at 9:00 a.m. This Variance if approved will allow Clark Rural Water to use SW ¼ 19-114-56 to install a pump station. All voting aye. Motion carried.

**ADJOURN:** Motion by Loomis, second by Reints, to adjourn as Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**DOE**: Acting DOE Madsen requested permission to close her office on Friday, July 18, 2014. Request was granted.

**JUNK**: Motion by Reints, second by Wicks to allow DOE office to junk computer tower that is no longer needed for the purpose it was purchased. All voting aye. Motion carried.

**HEARING**: At 9:30 a.m. the time specified a hearing was held for Clark Area Tragedy to obtain a temporary malt beverage license and a temporary liquor license. No one appeared. Motion by Bjerke, second by Wicks to approve the requested license. These licenses will be in effect from 5:00 p.m, July 26, 2014 until 2:00 a.m. July 27, 2014. All voting aye. Motion carried.

**TAX DEED PROPERTY**: At 10:00 a.m. the time specified, public auction was held on tax deed property: Lots Three (3), Four (4), Five (5), and Six (6), Block Two (2), Augustine’s Addition in the Town of Bradley, Clark County, South Dakota. Motion by Loomis, second by Reints to accept the high bid of Becky Caulfield of $900 on this parcel. All voting aye. Motion carried.

**AIRPORT:** Brooke Edgar and Corey Helms from Helms and Associates presented bids for the 2014 Airport SRE project. One bid was presented from Lehtola Builders, Lake Norden. Bid price was $360,500.00. Motion by Loomis, second by Bjerke to make tentative award for AIP Project #3-46-0009-008-2014 GA Terminal/ SRE Building, base bid is made to Lehtola Builders, Inc. Lake Norden, SD , in the amount of $360,500 contingent upon SD-DOT approval and receipt of an FAA Grant Offer. All voting aye. Motion carried.

**AIRPORT**: Motion by Bjerke, second by Loomis to allow Chairman of the Board to sign the FAA Grant Offer and all necessary grant paperwork for the Contract Documents in association with the 2014 Airport SRE project. All voting aye. Motion carried.

**SOIL CONSERVATION**: Susan Vogel, Anita Vos, Kim Nelson, Jeff Grann and Glen Warkenthien met with the board on behalf of the Soil Conservation District. They updated the board of the current status of the Soil Conservation District and presented their annual budget request. No action taken.

**WAGE INCREASE**: Discussion was held regarding wage increase for 2015. No action taken at this time. Further consideration will be given after budget discussion.

**EMERGENCY MANAGEMENT**: Motion by Loomis, second by Bjerke to allow Chairman to sign the 3rd quarter SLA agreement for Emergency Management. All voting aye. Motion carried.

**REGISTER OF DEEDS**: Motion by Bjerke, second by Reints to accept the resignation of Register of Deeds Hurlbut effective August 29, 2014. The board thanks her for her 35 years of service. All voting aye. Motion carried.

**REGISTER OF DEEDS**: Motion by Wicks, second by Loomis to appoint Andrea Helkenn to the position of Register of Deeds effective August 30, 2014. All voting aye. Motion carried.

**AIRPORT**: Mark McHenry informed the board, by written communication, about the hay crop that has been harvested as of July 10, 2014 from the Airport property.

**AIRPORT:** Motion by Reints, second by Bjerke to allow Auditor to advertise in the Clark County Courier for Airport Consulting Engineering groups. The requests will be sent on July 23, 2014 and are requested back by August 4, 2014. All voting aye. Motion carried.

**NURSE**: Motion by Loomis, second by Bjerke to approve the quarterly report as presented in writing from Community Health Nurse Kriese. All voting aye. Motion carried.

**DOE APPLICATIONS**: The board spent time reviewing the applications that have been received for the Director of Equalization position. Interviews will be scheduled for July 22, 2014 starting at 8:00 a.m.

**REPORTS:**  Motion by Wicks, second by Loomis, to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER:  
Cash on hand…………………………………………..…    45,598.94  
Money Market…..…………………………………… .… 2,784,798.06  
CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….………………………………….. 54,278.78  
   TOTAL:………………………………………………… 3,684,675.78  
   
These funds include all funds administered by the county including: General Fund 2,711,619.54, Road & Bridge: 540,491.19, 911 Service Fund: 109,407.86, E/D: 2514.12, Domestic Abuse: 84.27, 24/7: 8350.16, ROD Mod/Pres: 10,499.42, Clark County TIF 7115.92, Trust & Agency Funds 294,593.30, which are funds returned to schools, towns, townships and special districts. TOTAL: 3,684,675.78.

ROD Fees: Recording fees: 2120.00, Transfer fees: 1903.00, Births: 80.00, Deaths: 70.00, Marriages: 30.00, Copy money: 77.00, Misc: 171.00. TOTAL: 4451.00.

Ambulance: $4,255.65, Sheriff: Mileage 93.31, Civil fees $230.00, Pistol permits $24.00.

**CLAIMS**: Motion by Loomis, second by Wicks, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Dept – 60% of run 620.40, COMMISSIONERS: Clark Co Courier-proceedings 240.70, Voyager Fleet-fuel 25.53, WW Tire Service-oil change 34.90, AUDITOR: ITC-service 36.44, Ken’s Fairway-cups 2.25, Office Peeps-ribbon 8.57, TREASURER: ITC-service 47.70, STATES ATTORNEY: ITC-service 61.47, Moritz Publishing-paper/labels 41.80, Prairie Lakes Healthcare-blood draw 85.00, SD Dept of Revenue-blood alcohol-70.00, COURT: SDACC-quarterly catastrophic legal exp-1453.66, PUBLIC BUILDINGS: Atco International-supplies 66.00, City of Clark water/sewer 81.00, Cook’s Wastepaper-garbage service 25.75, Dekker Hardware-supplies 89.88, ITC-service 37.31, Northwestern Energy-utilities 1991.57, Star Laundry-rugs 48.12, DIRECTOR OF EQUALIZATION: ITC-service 96.92, David Paulson-mileage 56.98, REGISTER OF DEEDS: A&B Business-copy machine rent 124.41, ITC-service 34.74, Moritz Publishing-paper 59.70, VETERANS OFFICER: ITC-service 36.64, SHERIFF: Clark Com Oil- June fuel 628.11, Dekker Hardware-supplies 12.98, ITC-service 193.61, Mack’s supplies 73.90, McLeods-warning tickets 96.18, Wex Bank- June 2014 fuel 583.84, PRISONER CARE: Codington Co Auditor-prisoner care 3729.99, AIRPORT: Clark Co Courier-bids 138.26, Northwestern Energy-utilities 64.87, POOR: Credit Bureau of Wtn – collection fees 33.33, NURSE: Dakota State University-5 ft banner 69.76, Office Peeps-sign 51.56, AMBULANCE: A-Ox Welding –cylinder rent 50.22, City of Clark –water/sewer 43.50, Clark Community Oil-fuel 315.06, Credit Bureau-collection fees 3.33, ITC-service 113.83, Northwestern Energy-utilities 125.60,Voyager Fleet-fuel 48.74, SOC SERV FOR AGED: InterLakes Comm Action-July Com Serv/Used 2B New 1468.75, MENTAL & HANDICAPPED: SD Dept of Rev-pt care 60.00, MENTAL HEALTH CENTER: Human Service Agency-3rd qtr appropriations 3114.26, MEMORIAL DAY EXPENSE: Clark Am Legion – decorate graves 456.76, Larry F Hartman American Legion-decorate graves 173.88, Raymond Am Legion-decorate graves 49.81, Thompson-Madsen Post-decorate graves 69.55, Willow Lake Am Legion-decorate graves 250.00, EXTENSION: ITC-service 94.17, Ken’s Fairway-supplies 3.97, Star Laundry & Dry Cleaners-rugs 27.58, WEED: City of Clark –water/sewer 189.00, Clark Com Oil-fuel/oil 5207.61, Cook’s Wastepaper-garbage service 34.75, Crop Production Services 30 gal platoon 2187.00, Dekker Hardware supplies 330.31, ITC-service 91.74, North American Truck & Trailer-supplies 26.30, Northwestern Energy-utilities 71.85, Oscars Machine Shop-supplies 7.26, Sturdevants Auto Parts-supplies 587.91, Tony’s Collision Center-alignment/spacer kit 190.00, Westside Imp-supplies 303.21, PLANNING & ZONING: Clark Co Courier-CU permit/variance 21.80, ROAD & BRIDGE: Ameripride-shop towels-69.72, Cardmemeber Service-porta potties 1630.11, City of Clark –water/sewer 48.00, City of Garden City –water 90.00, Clark Comm Oil-propane 740.90, Clark Comm Oil-diesel 5738.10, Cook’s Wastepaper-garbage service 34.75, Dekker Hardware-supplies 285.35, Fastenal Co-parts 13.39, ITC-service 160.47, Menards-supplies 334.86, Northern Safety-parts 153.00, Northwestern Energy-utilities 541.59, Office Peeps- shop supplies 3.24, Oscar’s Machine shop-parts 702.62, RDO Trust-parts 1550.02, Sturdevants-supplies 1716.89, Wegman Oil-diesel 1988.46, Westside Implement-parts 719.31, Civil Defense-Clark Com Oil-supplies/tornado assessment-38.11, DataMaxx Applied Tech-annual mobile renewal 1491.00, Michael Gravning-plug for camper/generator 20.93, REGISTER OF DEEDS: Microfilm Imaging Systems-scanning monthly rent 45.00, EXCISE TAX FUND: SD Dept of Rev-excise tax 36.80.

**PAYROLL**: AUDITOR: 4621.77, TREASURER: 4176.62, STATES ATTORNEY:  
3567.87, COURTHOUSE: 2513.12, DIRECTOR OF EQUALIZATION: 5674.18, REGISTER OF DEEDS: 2255.26, VETERAN SERVICE OFFICE:  565.16, SHERIFF:  6326.53, NURSE: 1332.63, AMBULANCE: 4702.92, EXTENSION: 986.51, WEED: 4490.99, PLANNING & ZONING: 194.17, ROAD & BRIDGE: 35843.11, EMERGENCY MANAGEMENT: 1150.21. TOTAL: 78401.05.

**BUDGET**: The Commissioners spent time reviewing the 2015 budget for Clark County.

**ADJOURN**:  Motion by Bjerke, second by Wicks, to adjourn until next regular meeting Tuesday, August 5, 2014 at 8:00 a.m. All voting aye. Motion carried.  
   
ATTEST:

(SEAL)

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Christine Tarbox  Francis Hass, Chairman

Clark County Auditor Clark County Board of Commissioners