CLARK COUNTY COMMISSIONER PROCEEDINGS
December 6, 2016

The Clark County Commissioners met in regular session on December 6, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Reints, Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox and Chris Sass.

**MINUTES**: Motion by Bjerke, second by Loomis to approve the minutes from the regular meeting of November 15, 2016. All members voting aye. Motion carried.

**FUEL QUOTES**: The following monthly fuel quotes were presented to the board for December 2016. Diesel 70/30 blend – Clark County Farmers Elevator – Clark, Bradley, Garden City, Vienna, Willow Lake, and Raymond shops- 1.82. Clark Community Oil- Clark, Bradley, Garden City, Vienna, Willow Lake and Raymond shops – 1.744. Diesel #1- Clark County Farmers Elevator -Clark Shop – 1.88, Clark Community Oil-1.879. Gas: Clark County Farmers Elevator – no bid. Clark Community Oil 1.825. The County accepted the low bid and all bids are on file in the Auditor's office.

**TRANSPORT LOAD**: The following bids were received for transport load of fuel. Clark County Farmers Elevator 1.65, cannot verify price, Clark Community Oil 1.694.The County accepted the bid of Clark Community Oil as the other bid could not be verified. All bids are on file in the Auditor’s office.

**AIRPORT**: Airport Manager Hansen and Brooke Edgar from Helms and Associates met with the board to discuss improvements that have occurred at the airport. He also updated the board on the progress of obtaining the snow removal equipment, the residential thru the fence hangar, and also informed the board there has been interest in additional hangars being built. Brooke Edgar from Helms and Associates discussed the Airport layout plan and the reimbursement process.

**AIRPORT**: Motion by Loomis, second by Bjerke to approve and allow Chairman to sign the Airport Grant pre-application checklist. All voting aye. Motion carried.

**DOE**: Scott Johnson with Vanguard Appraisers met with the board to discuss the process of reassessing Clark County. Mr. Johnson explained how the reassessment process and the time frame in which it will be completed by Vanguard. No action taken.

**AMBULANCE**: Norlan Froke, Bob Syring, Connie Bratland, Deb Laube and Fred Stoudy from the Willow Lake ambulance crew met with the board to request that Paula Warkenthien be reinstated as an EMT for the Willow Lake squad. No action taken.

**AMBULANCE**: Motion by Wicks, second by Loomis to allow AA Angermeier to dispose of the AED’s that have been declared surplus. All voting aye. Motion carried.

**AMBULANCE**: Motion by Wicks, second by Loomis to approve allowing Paramedic Koistinen to do monthly training sessions at Willow Lake. He will be paid $75.00 per training for Willow Lake. Fee will cover his mileage and his time teaching. All voting aye. Motion carried.

**AMBULANCE**: Motion by Hass, second by Bjerke to allow AA Angermeier to declare a TV as junk as it no longer serves the purpose for which it was purchased. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier also informed the board that there will be an EVOC training in Willow Lake and the Willow Lake ambulance will be receiving a Lucas machine. The training for the Lucas machine will be provided by another source and will be coordinated. He updated the board of runs for the year.

**RECESS**: The board recess at noon for lunch break and reconvened at 1:00 p.m.

**SCHEDULE HEARING**: Motion by Loomis, second by Bjerke to schedule a budget hearing to supplement the ambulance budget. The budget will be supplemented $80,000. Budget hearing set for 9:00 a.m. Tuesday, December 20, 2016. All voting aye. Motion carried.

**DOE**: Motion by Hass, second by Loomis to approve and allow Chairman to sign letter of agreement with First District Association of Local Governments and Clark County for maintenance of County DOE parcel database and County GIS website hosting needs for 2017. All voting aye. Motion carried.

**SHERIFF**: Motion by Wicks, second by Bjerke to approve and allow Chairman to sign the Roberts County Contract for prisoner/detainee confinement cost. The new fee schedule will be effective from January 1, 2017 to December 31, 2018. All voting aye. Motion carried.

**WIC**: Motion by Loomis, second by Hass to allow auditor to close WIC fund and add that fund to the general fund. All voting aye. Motion carried.

**DESIGNATE FUND BALANCE**: Motion by Hass, second by Loomis to designate surplus fund balance to be designated to continue to fix the roads and to repair/replace the Courthouse elevator. All voting aye. Motion carried.

**BUDGET**: Auditor Tarbox reported to the board changes to the budget as per the Department of Revenue. Road and Bridge levy changed to .796, Less 5% as per SDCL 7-21-18 changed to $186,450 and cash applied changed to 444,412.00 in the general fund. The Clark County 2017 budget has been approved by the Department of Revenue.

**NOTIFICATIONS**: WD Tarbox presented notifications of hospitalization.

**EM**: Motion by Wicks, second b Bjerke to approve and allow Chairman to sign the 2016 Emergency Management performance grant subaward agreement Amendment #2 for Emergency Management State and Local Agreement. The County will receive an additional $2246.19 as additional subrecipient Award amount. All voting aye. Motion carried.

**NURSE**: Motion by Bjerke, second by Loomis to approve and allow Chairman to sign the State of South Dakota Consultant contract for provision of Community Health Services between the South Dakota Department of Health and Clark County for providing public health nursing services. All voting aye. Motion carried.

**FIRST DISTRICT**: Luke Mueller and Todd Kays were unable to attend.

**MEETING DATE**: Motion by Hass, second by Loomis to set closing meeting for 2016 on December 29, 2016 at 8:00 a.m. All voting aye. Motion carried.

**CLAIMS:** Motion by Loomis, second by Hass to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Dept- 60% of run 620.40, COMMISSIONERS: Clark Co Courier-proceedings 343.47, SD Dept of Revenue – audit 15989.00, ELECTIONS: Clark Co Courier-ads 756.50, Election Systems & Software 2514.86, Ken’s Fairway-supplies 4.27, Carol Warkenthien-mileage 19.32, AUDITOR: ITC-service 56.27, Moritz Publishing-W-2 84.60, Office Peeps-ink cartridge/tape 61.21, Carol Warkenthien-insurance deductible 1500.00, TREASURER: ITC-service 93.15, McLeods-laser checks 274.05, Office Peeps-ribbons 3.35, STATES ATTORNEY: ITC-service 44.44, Moritz Publishing –file folders 12.60, State Bar of SD –annual prescription-500.00, COURT: Bratland Law-court appointed- 3833.88, PUBLIC BUILDINGS: Atco International-ice pellets 300.00, Cole Paper-supplies 50.77, Cooks Wastepaper- garbage 29.00, Culligan-water 45.50, D’s Bobcat-snow removal-240.00, Dekker Hardware-screws/extension cords, 56.80, ITC-service 35.89, Oscar’s Machine Shop-handicapped walk, 119.44, Star Laundry-rugs 36.58, Sturdevants –parts 24.92, DIRECTOR OF EQUALIZATION: ITC-service 92.91, REGISTER OF DEEDS: A&B Business –copy machine rent 151.97, ITC-service 81.32, McLeods- 2 record books/deeds 256.45, US Postmaster-postage 130.55, VETERANS OFFICER: ITC-service 39.76, SHERIFF: Best Western Ramkota-lodging-110.00, ITC-service 210.50, Mack’s-oil change/tire repair-95.90, McLeods-accident field notebook-44.77, Office Peeps-ink cartridge/tape 34.44, Sturdevants Auto Parts-supplies 134.96, Verizon Wireless-monthly fees 228.27, AIRPORT: Clark Rural Water- water 35.00, AMBULANCE: Advance Asset Alliance-professional fees 146.46, Boundtree Medical-supplies 342.17, Dekker Hardware-hose end 5.49, Duenwald Transportation-ambulance wash 25.00, ITC-service 293.69, Ken’s Fairway –supplies 13.69, Northwestern Energy-utilities 319.09, Star Laundry rugs 21.20, SOC SERV FOR AGED: Inter-Lakes Comm Action-support comm service/Dec 1324.08, MENTAL & HANDICAPPED: SD Dept of Revenue –pt care 60.00, EXTENSION: Dekker Hardware –batteries/clock/hooks 20.47, ITC-service 86.75, Office Peeps-supplies-84.83, WED: ADAPCO-supplies 202.82, Dekker Hardware-4 grease guns 799.96, ITC-service 96.98, Matheson Tri-Gas-rental 15.30, Sturdevants Auto Parts-van trailer supplies 56.24, ROAD & BRIDGE: 212 Truck & Trailer-parts 3050.17, AT&T Mobility-utilities 59.34, Best Western Ramkota Hotel-lodging-199.98, David Borns-ins deductible-1500.00, Boyer Trucks-parts 121.37, Butler Maachinery-parts-552.51, Clark Co Farmers Elevator-diesel-12,835.00, Cooks Wastepaper-garbage service-77.75, Dekker Hardware-supplies-168.26, DSR Inc. –parts 965.65, Fastenal-parts-107.59, Glacial Lakes Radiator-parts 82.50, I-State Truck Center-parts-191.67, ITC-service-102.08, Douglas Loomis-ins deductible 1500.00, M&T Fire Safety-first aid 69.70, Mac’s-supplies 187.16, Matheson Tri Gas welding-27.90, Northwestern Energy-utilities-53.84, Office Peeps-supplies 170.09, Oscar’s Machine Shop-parts-153.43, RDO Equipment-parts 1216.52, Sanford Health-services 4.00, Sioux Rural Water-water 29.00, State Property Management-plow 150.00, Studevant’s Auto Parts-parts 2264.21, WW Tire Service –tires 150.00, Westside Imp-parts 384.76, Wheelco-parts 361.58, 911 SERVICE FUND: Centurylink-October fees-191.66, City of Watertown- 811 surcharge 3105.51, Environmental Systems Research 800.00, CIVIL DEFENSE: AT&T Mobility-service 184.15, DOMESTIC ABUSE: Women’s Resource Center-domestic abuse 452.28, REGISTER OF DEEDS: Microfilm Imaging-tracker software/scanner rent 200.00, DEBT SERVICE: Dacotah Bank-principal & Interest-TIF payment 15250.05, M&P Relief Flow Thru fund: SDACO-2.00 Fee/ROD Modernization 198.00. TOTAL: 80,239.00.

**PAYROLL**: COMMISSIONERS: 5851.30, AUDITOR: 4784.03, TREASURER: 4,533.60, STATES ATTORNEY: 3,635.38, COURTHOUSE: 1,600.95, DIRECTOR OF EQUALIZATION: 4,247.46, REGISTER OF DEEDS: 3,129.57, VETERAN OFFICER: 336.41, SHERIFF: 6137.61, POOR: 453.69, NURSE: 1,730.20, AMBULANCE: 10,352.56, EXTENSION: 834.43 WEED: 1811.82, PLANNING & ZONING: 392.77, ROAD & BRIDGE: 36,281.83, EMERGENCY/DISASTER: 901.57. TOTAL: 87,015.18

**ADJOURN**:  Motion by Hass, second by Bjerke to adjourn at 2:04 p.m. until next regular meeting Tuesday December 20, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners