CLARK COUNTY COMMISSIONER PROCEEDINGS

December 30, 2014

The Clark County Commissioners met in regular session on December 30, 2014, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Hass called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Reints, and Wicks. Also present Auditor Tarbox.

**MINUTES**: Motion by Bjerke, second by Reints, to approve the minutes from the regular meeting of December 16, 2014. All members voting aye. Motion carried.

Loomis present.

**LEGISLATORS:** Brock Greenfield and Lana Greenfield met with the board. Burt Tulson was also available via speaker phone for a portion of the meeting. They informed the Commissioners of Boards they have been appointed to for the 2015 Legislative session and discussed the commissioners concerns for the 2015 upcoming legislative session.

**BOARD OF ADJUSTMENT**: Motion by Loomis, second by Reints to enter into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints second by Bjerke to set hearing for Variance 12-14 which will allow Alliance Family Farms to use S 1650’ of west 815’ SE ¼ 5-114-58 to place a house within setback of road right of way. **Hearing set for January 20, 2015 at 9:00 a.m.** All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Wicks to set hearing for Conditional Use 4-14 which will allow Fordham Hutterian Brethern to use SW ¼ 15-115-59 to establish a bakery. **Hearing set for** **9:05 a.m. January 20, 2015**. All voting aye. Motion carried.

**ADJOURN**: Motion by Bjerke, second by Loomis, to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**OPERATING TRANSFER:** Motion by Bjerke, second by Wicks, to approve operating transfer from County general to Road and Bridge fund – in the amount of $600,000.00. All voting aye. Motion carried.

**CONTINGENCY TRANSFER 1-14**

Commissioner Loomis moved that the following transfer be adopted.

Whereas an insufficient amount was appropriated for the county to meet its obligation and;

Whereas an appropriation was made in the 2014 budget of Clark County an amount for contingencies as provided by SDCL 7-21-6.2 and;

Whereas SDCL 7-21-32.2 authorizes the Board of Clark County Commissioners to transfer from this Contingency appropriation to any other appropriation.

NOW, THEREFORE BE IT RESOLVED: that $29066.00 be transferred from the Contingency appropriation to the following:

$1497.00 Elections 101-120-429

$12158.00 Court Appointed Attorney 101-153-422

$2049.00 Register of Deed- 101-163-421

$1335.00 Veteran Service Officer 101-165-427

$1.00 Mental Health 101-444-429.10

$5176.00 Mental Illness 101-445-422

$2682.00 Wheel Tax Expense 201-750-454.00

$3669.00 911 Service Fund 207-225-422

$3.00 DAP 229-434-429

$496.00 Civil Defense 706-222-426

Commissioner Reints seconded the motion that the TRANSFER be adopted. Upon roll call, the following Commissioners voted aye: Bjerke, Reints, Wicks, Loomis and Hass.

Those voting nay: None.

Dated this 30th day of December, 2014.

**/s/ Christine Tarbox\_\_\_\_\_\_\_\_**

Christine Tarbox, Auditor

Clark County, South Dakota

**RESOLUTION 14-14:** Commissioner Reints, presented the following resolution and moved for its adoption. Second by Commissioner Wicks. All voting aye. BE IT RESOLVED that the Clark County Board of Commissioners adopt the following wage and salary scale for Clark County employees to be effective January 1, 2015. This resolution, when adopted, will nullify all previous wage scales.

COMMISSIONERS…………………………………Salary /mo…………584.67

 Robert Bjerke, Francis Hass,

 Douglas Loomis, Violet Wicks, Richard Reints

REGISTER OF DEEDS: Andrea Helkenn ……… …….. Salary/mo 2890.00

TREASURER: Kay Mahlen ……….................................. Salary/mo 3210.58

AUDITOR: Chris Tarbox ………………………………….Salary/mo 3316.48

STATES ATTORNEY: Chad Fjelland…………………………Salary/mo 2998.12

Stenographer – Charlene Peterson…………………….. Salary/mo 1193.40 (13.77/hr)

SHERIFF: Robert McGraw…………………………………….Salary/mo 4056.74

 1st Deputy – Gail Smith – ………………………….…..Salary/mo 2332.79

 Deputy – Mike Gravning…1/2 time… .…………….Salary/mo 1483.61

BLOOD DRAW: …………………………………………….. Salary/ draw 65.00

Louann Streff, Joie Steffen, Gail Wookey

DIRECTOR OF EQUALIZATION – …Jarvis Reidburn…… Salary/mo 2733.34

PLANNING & ZONING: …………Jarvis Reidburn Salary/mo 350.00

HIGHWAY SUPERINTENDENT – Ryan Eggleston…..……..Salary/mo 3527.28

 Secretary – Alissa Reidburn ….. …………………… Salary/hr 13.77

JANITOR: Dustan Elsen………………………………………Salary/mo 2669.98

CORONER: Louann Streff……………………………………..Salary/ call 100.00

Deputy Coroner:… ……………………………………………Salary/call 100.00

Gayle Wookey, Val Richter, Wilfred Gruenwald

VETERANS SERVICE OFFICER – Larry Jones –………… Salary/mo 625.00

WELFARE DIRECTOR- Christine Tarbox………………….. Salary/mo 400.00

CIVIL DEFENSE OFFICIAL – Mike Gravning………………. Salary/mo 1483.61

AMBULANCE ADMINISTRATOR – ………

 Ambulance Administrator – Pam Grensberg………….. Salary/mo 2838.21 Ambulance staff………….. …………….…..………… Salary/12 hr shift 67.62

 Ambulance staff…………….…………………………. Salary/24 hr shift 135.25

 Katie Wangsness, Justin Bowers

EVOC Drivers…………………………………………..Salary/24 hr call 40.00

EVOC Drivers…………………………………………..Salary/run 30.00

 After 3 hours…………………………………………… $8.50 per hour

 Willow Lake Ambulance……………………………….Salary $150.00/per run

 (Split between the crew)

SECRETARY TO PUBLIC HEALTH NURSE/ WIC Sec

 Sara Tarbox …till March 1, 2015… …………Salary/mo 1690.00

 Starting March 1, 2015 13.77/hr Salary/mo 1790.10

 Stephanie Meier …………………………………………Salary/hr 23.05

DEPUTIES TO AUDITOR, TREASURER, DIRECTOR OF EQUALIZATION,

AND REGISTER OF DEEDS,

 Carol Warkenthien, Heidi Madsen, Carrie Reis,.…………Salary/mo 2237.63

 Janet Hurlbut – part time ROD…………………… Salary/hr 13.50

4-H Youth Advisor Secretary

Mary Hurlbut……………………………………….…… Salary/hr 13.77

PART TIME EMPLOYEES…………………………………… Salary/hr 8.50

WEED SUPERVISOR – Eric Mehlberg……(16.00/hr from April 1, 2015

 To October 1, (the first 6 months as weed super) Salary/month 2756.58 As of October 1, 2015 move to 16.58/hr Salary/month 2856.50

 (58% of time weed from April 1 – October 31) (7 months)

 Part time weed sprayers: John Pickrel………………….. Salary/hr 12.00

WEED BOARD:……………………………………………… Salary/mtg 20.00

HIGHWAY DEPARTMENT EMPLOYEES:

 Labor Grade Wage rate/hr

 Grade No 1 - ……………. 16.48

 Grade No 2 –Roger Mitchell.& Chance Burke ……… 16.33

 Grade No 2 Asst – Stan Mohr…………………………. 15.89

 Grade No 3 …………………………………………… 15.44

 Paul Orris, David Borns, Doug Loomis, Larry Brannan,

Dennis Herman, Brad Furness, James Lewandowski,

Matt Kadinger. Terry Wellman

Greg Stormo…………………. 12.86

Donald Knudsen………………….hired 10/27/14 will be paid …….. 14.50/hr

For first six months - May 1, 2015 goes to regular wage 15.44/hr

Eric Mehlberg ………………..hired highway employee 11-17-14- first

Six months pay 14.50 per hour effective May 17, 2015 pay goes to 15.44/hr

HIGHWAY DEPARTMENT PART-TIME EMPLOYEES:
 (Based on Experience)
 …………………………………………… 8.00

 …………………………………………. 10.00

 …………………………………………. 12.00

 …………………………………………… 13.50

All department heads, County Deputies, Clerk and Highway Department employees to receive $15.00 per month for first five continuous years of service and $15.00 per month for each 5 continuous years of service thereafter. Longevity will be paid one time, the first pay period in December.

Pay periods are from 3rd thru the 16th inclusive and the 17th thru the 2nd inclusive. Any extra hours worked will be paid in the earned pay period.

**AMBULANCE**: Motion by Bjerke, second by Loomis, to approve list of EMT’s and EVOC drivers as presented by Ambulance Administrator Grensberg. Active EMT/EVOC list includes: Marcie Froke, Lane Wirtjes, Deb Laube, Dallas Laube, Norlan Froke, Michelle Birkholtz, Steve Birkholtz, Colleen Hohm, Connie Bratland, Linda Larson, Renae Burke, Bobbi Burke, Kelly Klaudt, Fred Stoudy, Paula Warkenthien, Heath Seefeldt, Bob Syring, Marlys Benson, Nancy Tarbox, Jeremy Wellnitz, Ryan Eggleston, Randy Angermeier, Randy Froke, Pam Bjerke, Jerry Bowers, Coral Berg, Troy Grensberg, Roger Collins and Toni Goodall. This list is submitted for publication upon the recommendation of Safety Benefits as part of Clark County Loss Control Survey. All voting aye. Motion carried.

**WEED**: Motion by Bjerke, second by Wicks to allow a $32 per month reimbursement to Weed Supervisor Eric Mehlberg to cover cost of personal cell phone which he will use as the Weed phone. All voting aye. Motion carried.

**CLAIMS**: Motion by Loomis, second by Bjerke, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Noridian Healthcare Solutions refund 576.07, Watertown Fire Dept-60% of run-678.54, Wellmark-refund 146.95, COMMISSIONERS: Humana-ins. Premium 15.70, AUDITOR: Office Peeps-supplies 408.31, TREASURER: US Postmaster –postage 872.00, STATES ATTORNEY: West Payment Center-online library 710.19, COURT SYSTEM: Bratland Law-court appointed attorney-1557.30, PUBLIC BUILDINGS: JCL Solutions-Janitors Closet-rugs 194.00, REGISTER OF DEEDS: AT&T Mobility- service 24.34, SHERIFF: Chief Supply Corp-flashlight mounting bracket 12.47, Verizon Wireless- monthly charges 192.14. AMBULANCE: AT&T Mobility- service 73.02, Prairie Lakes Healthcare Systems-CPR/AED cards 69.00, EXTENSION: Kim McGraw-training-Mitchell 12.50, Office Peeps-supplies 95.13, SDAAEPA-dues 45.00, SDSU Print lab-envelopes 238.05, Star Laundry-rugs 12.81, Toshiba Financial-copy machine rent 163.71, WEED: AT&T Mobility-service 29.92, Clark Co Crop Improvement-booth/Farm & Home Show-30.00, ROAD & BRIDGE: Larry Brannan-mileage 16.28, Randy Brownlee-gravel crushing 156,174.30, Foerster Testing Limited-gravel testing-600.00, Matt Kadinger-mileage-16.28, Kuecker Seed Farm-pit run royalty 726.24, James Lewandowski-mileage 17.76, Menards-supplies 323.99, Northwestern Energy-utilities 1648.20, 911 SERVICE FUND: Centurylink-911 line fees 191.66, City of Huron – Sept/Oct E 911 charges 5007.26, CIVIL DEFENSE: AT&T Mobility-service 112.63, Verizon Wireless –monthly charges 40.01, Watertown Ford Chrysler-auto start/Durango-403.75. TOTAL 171,435.51.

**RECESS**: The Commissioners recessed at 12:10 p.m. for lunch. Reconvened at 12:35 p.m.

**HEALTH INSURANCE**: Jarvis Reidburn met with the board regarding health insurance reimbursement from the County, single coverage versus family coverage. We will contact Todd Kays at First District regarding policy handbook changes to address the issue.

**ADJOURN**:  Motion by Wicks, second by Loomis, to adjourn until next regular meeting Tuesday, January 6, 2015 at 8:00 a.m. Meeting was adjourned at 1:05 p.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

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Christine Tarbox  Francis Hass, Chairman

Clark County Auditor Clark County Board of Commissioners