December 29, 2015

The Clark County Commissioners met in regular session on December 29, 2015, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox. 

**MINUTES**: Motion by Wicks, second by Loomis to approve the minutes from the regular meeting of December 15, 2015. All members voting aye. Motion carried.

**HIGHWAY:** HS Eggleston met with the board to discuss road conditions and road complaints.

**TRANSPORT FUEL BIDS:** HS Eggleston presented transport fuel bids. 80/20 Blended Diesel: Clark County Farmers Elevator 1.287, Clark Community Oil-1.283. The Board accepted the low bid and all bids are on file in the Auditor’s office.

**EXECUTIVE SESSION:** Motion by Wicks, second by Loomis to move into executive session at 8:08 to discuss personnel issues. Also present HS Eggleston. Chairman declared out at 9:12.

**AIRPORT**: SA Fjelland met with the board regarding Airport leases that expire February 28, 2016. Further information will be presented to the board at the January 5, 2016 meeting.

**PLAT:** Motion by Bjerke, second by Hass to approve Resolution 28-15 which approves the Wheeler plat. All voting aye. Motion carried.

**RESOLUTION 28-15**

BE IT RESOLVED by the Board of Commissioners of Clark County, South Dakota, that the plat known and described as Tract 1, Wheeler Addition, To the Southwest Quarter of Section 23, Township 118 North, Range 59 West of the 5th principal meridian, Clark County South Dakota is approved and that the auditor is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

Adopted this 29th day of December, 2015.

/s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_  
Auditor

Clark County, South Dakota

**PLAT:** Motion by Loomis, second by Wicks to approve Resolution 29-15 which approves Dunlavy plat. All voting aye. Motion carried.

**RESOLUTION 29-15**

BE IT RESOLVED by the County Planning Commission of Clark County, South Dakota, that the plat showing “Dunlavy Tract 1 in the SE ¼ of Section 33, Township 119 North, Range 58 West of the 5th P.M., Clark County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments.

I hereby certify the following is a correct copy of the resolution duly passed by the County Commission of Clark County, South Dakota at a meeting held on the 29th day of December 2015.

/s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
County Auditor

Clark County, South Dakota

**DOE**: Motion by Bjerke, second by Hass to allow Chairman to sign the letters of agreement for GIS Website Hosting and County Equalization Parcel updates between First District Assn of Local Government and Clark County. All voting aye. Motion carried.

**TREASURER:** Treasurer Mahlen met with the board to update them on delinquent taxes for 2015.

**CONTINGENCY TRANSFER 1-15**: Commissioner Loomis moved that the following transfer be adopted.

Whereas an insufficient amount was appropriated for the county to meet its obligation and;

Whereas an appropriation was made in the 2015 budget of Clark County an amount for contingencies as provided by SDCL 7-21-6.2 and;

Whereas SDCL 7-21-32.2 authorizes the Board of Clark County Commissioners to transfer from this Contingency appropriation to any other appropriation.

NOW, THEREFORE BE IT RESOLVED: that $22,146.00 be transferred from the Contingency appropriation to the following:

$6725.00 Court Systems – 101-153-422

$375.00 Veteran Service Officer 101-165-426

$1.00 Social Services for Aged 101-433-429

$1775.00 Mental Illness Board 101-445-422

$125.00 Wheel Tax Expense 201-750-454.10

$5700.00 911 Service Fund 207-225-422

$215.00 Domestic Abuse Fund 229-434-429

$6300.00 Register of Deeds M&P Fund – 250-163-424

$930.00 Local Emergency Planning 706-222-426

Commissioner Wicks seconded the motion that the TRANSFER be adopted. Upon roll call, the following Commissioners voted aye: Bjerke, Hass, Wicks, Loomis and Reints.

Those voting nay: None.

Dated this 29th day of December, 2015.

/s/ Christine Tarbox\_\_\_\_\_\_\_\_

Christine Tarbox, Auditor

Clark County, South Dakota

**EXECUTIVE SESSION:** Motion by Loomis, second by Bjerke to enter into executive session for personnel issues at 10:12 a.m. Also present AA Grensberg. Chairman declared out at 11:14 a.m.

**EXECUTIVE SESSION**: Motion by Bjerke, second by Hass to enter into executive session for personnel issues at 11:20 a.m. Chairman declared out at 12:00 p.m.

**HIGHWAY:** Motion by Bjerke, second by Loomis to reopen discussion to purchase motor grader from the Brookings County bid. All voting aye. Motion carried. Motion by Wicks second by Bjerke to amend the motion to instead purchase a New 2016 John Deere 772G with full extended warranty and attachments off the Minnesota bid, purchase price of $315,747. Voting aye: Wicks, Loomis, Bjerke and Reints, voting nay: Hass. Motion carried. Vote to approve the amended motion. Voting aye: Bjerke, Loomis, Wicks and Reints. Voting nay: Hass. Motion carried.

**HIGHWAY**: Motion by Bjerke, second by Reints to approve a 6% increase in wage for 2016 for highway operators including Highway Superintendent, 3% increase for other full time and permanent part time employees. Motion by Wicks second by Hass to amend motion to 5% increase for highway operators, 6% increase for Highway Superintendent and 3% increase to other full time, part time and seasonal employees. This does not include commissioners and one county employee that wage was frozen In 2007. Voting aye: Bjerke, Hass, Wicks, and Reints. Abstain: Loomis. Motion carried.

**CORONER**: Motion by Hass, second by Wicks to approve Coroner Streff recommendation to approve Lisa Lee and Joie Steffen as deputy coroners and to cover expenses associated with training for the position including registration, mileage and lodging. All voting aye. Motion carried.

RESOLUTION 27-15

Commissioner Loomis presented the following resolution and moved for its adoption. Second by Commissioner Wicks. All voting aye. BE IT RESOLVED that the Clark County Board of Commissioners adopt the following wage and salary scale for Clark County employees to be effective January 1, 2016. This resolution, when adopted, will nullify all previous wage scales.

**SALARY SCHEDULE---------------January 2016**

COMMISSIONERS…………………………………Salary /mo…………584.67

Robert Bjerke, Francis Hass,

Douglas Loomis, Violet Wicks, Richard Reints

REGISTER OF DEEDS: Andrea Helkenn ……… …….. Salary/mo 3242.07

TREASURER: Kay Mahlen ……….................................. Salary/mo 3306.90

AUDITOR: Chris Tarbox ………………………………….Salary/mo 3415.97

STATES ATTORNEY: Chad Fjelland…………………………Salary/mo 3088.06

Stenographer – Charlene Peterson…………………….. Pay/mo 1228.93 (14.18/hr)

SHERIFF: Robert McGraw…………………………………….Salary/mo 4178.44

1st Deputy – Gail Smith – ………………………….…..Salary/mo 2332.79

Deputy – Mike Gravning…1/2 time… .…………….Salary/mo 1528.12

BLOOD DRAW: …………………………………………….. Salary/ draw 65.00

Louann Streff, Joie Steffen, Gail Wookey

DIRECTOR OF EQUALIZATION – …Jarvis Reidburn…… Salary/mo 3134.04

PLANNING & ZONING: …………Jarvis Reidburn Salary/mo 350.00

HIGHWAY SUPERINTENDENT – Ryan Eggleston…..……..Salary/mo 3738.92

Secretary – Alissa Reidburn ….. …………………… Salary/hr 14.18

JANITOR: Dustan Elsen………………………………………Salary/mo 2750.08

CORONER: Louann Streff……………………………………..Salary/ call 100.00

Deputy Coroner:… ……………………………………………Salary/call 100.00

Gayle Wookey, Lisa Lee, Joie Steffen

VETERANS SERVICE OFFICER – Larry Jones –………… Salary/mo 625.00

WELFARE DIRECTOR- Christine Tarbox………………….. Salary/mo 400.00

CIVIL DEFENSE OFFICIAL – Mike Gravning………………. Salary/mo 1528.12

AMBULANCE ADMINISTRATOR – ………

Ambulance Administrator – Pam Grensberg………….. Salary/mo 2923.36 Ambulance staff………….. …………….…..………… Salary/12 hr shift 69.65

Ambulance staff…………….…………………………. Salary/24 hr shift 139.31

Justin Bowers

Paramedic: Bob Koistenen ……………………………..Salary/24 hr shift 180.00

EVOC Drivers…………………………………………..Salary/24 hr call 40.00

EVOC Drivers…………………………………………..Salary/run 30.00

After 3 hours…………………………………………… $8.50 per hour

Willow Lake Ambulance……………………………….Salary $150.00/per run

(split between the crew)

SECRETARY TO PUBLIC HEALTH NURSE/ WIC Sec

Sara Tarbox Pay/mo 1843.80

Stephanie Meier …………………………………………Salary/hr 25.81

DEPUTIES TO AUDITOR, TREASURER, DIRECTOR OF EQUALIZATION,

AND REGISTER OF DEEDS,

Carol Warkenthien, Mary Hurlbut

Carrie Reis, ……….……………………………………….Pay/mo 2304.25

Janet Hurlbut – part time ROD…………………… Salary/hr 13.91

4-H Youth Advisor Secretary

Josie Michalski……until February 29, 2016……….…… Salary/hr 13.27

Effective March 1, 2016 ………………………………….Salary /hr 14.18

PART TIME EMPLOYEES…………………………………… Salary/hr 8.50

WEED SUPERVISOR – Eric Mehlberg…… …………………… Salary/month 2942.64

(58% of time weed from April 1 – October 31) (7 months) 17.08/hr

Part time weed sprayers………………………………………13.91/hr

WEED BOARD:……………………………………………… Salary/mtg 20.00

HIGHWAY DEPARTMENT EMPLOYEES:

Labor Grade Wage rate/hr

Grade No 1 - ……………. 17.30

Grade No 2 –Roger Mitchell.& Chance Burke ……… 17.15

Grade No 2 Asst – Stan Mohr…………………………. 16.68

Grade No 3 …………………………………………… 16.21

Paul Orris, David Borns, Doug Loomis, Larry Brannan,

Dennis Herman, Brad Furness, James Lewandowski,

Matt Kadinger. Terry Wellman, Eric Mehlberg

Donald Knudsen

HIGHWAY DEPARTMENT PART-TIME EMPLOYEES:  
 (Based on Experience)  
 …………………………………………. 10.00

…………………………………………. 12.00

…………………………………………… 13.91

All department heads, County Deputies, Clerk and Highway Department employees to receive $15.00 per month for first five continuous years of service and $15.00 per month for each 5 continuous years of service thereafter. Longevity will be paid one time, the first pay period in December.

Pay periods are from 3rd thru the 16th inclusive and the 17th thru the 2nd inclusive. Any extra hours worked will be paid in the earned pay period.

Date: December 29, 2015

(SEAL)

/s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Clark County Board of Commissioners

/s/ Christine Tarbox

County Auditor

**CLAIMS**: Motion by Loomis, second by Bjerke to approve claims and allow Auditor to issue payment for same: All voting aye. Motion carried. COMMISSIONERS: Robert Bjerke- deductible reimbursement – 2000.00, Medica-ins premium 13.00, Dick Reints – deductible reimbursement – 2000.00, AUDITOR: AT&T Mobility- service 24.97, Office Peeps- ink cartridge/ribbon-35.56, TREASURER: Cardmember Service-envelopes 2442.15, Clark Co Treasurer- postage 4.80, Office Peeps-toner/supplies 235.71, STATES ATTORNEY: Paul E Bachand -2016 membership dues 701.00, PUBLIC BUILDINGS: Dekker Hardware-supplies 37.56, VETERAN OFFICER: Connecting Point-HP Probook/docking station 1590.05, SHERIFF: Clark Co Treasurer- postage 9.22, Nartec-drug test kits 50.00, Verizon Wireless-monthly fees 228.01, NURSE: Office Peeps- tape 5.67, AMBULANCE: AT&T Mobility –service 74.91, Chief Supply-supplies 131.97, Clark Co Treasurer-postage 22.00, Dekker Hardware- supplies 80.72, Prairie Lakes Healthcare-supplies 128.91, Sanford Health Network-services 39.00, EXTENSION: Cardmember Services-supplies 57.40, Kim McGraw-mileage/reference material-178.35, Office peeps-buyout lease copy machine/supplies 3212.96, WEED: Crop Production Services-pesticides 9300.00, Dekker Hardware-supplies 310.35, Equip Enterprises –truck 14,900.00, ROAD & BRIDGE: Butler Machinery-filters/parts 1925.55, Clark Community Oil-transport diesel 10,265.28, Dekker Hardware-supplies 191.27, GCR Tire Centers-tires 7653.50, Loretta Larson – royalty 16,934.60, Northwestern Energy- utilities 215.59, ROD Trust-filters/parts 5852.06, Ted Warkenthien- gravel 13,656.93, 911 SERVICE FUND: Centurylink-November fees-191.66, City of Watertown-911 surcharge 3188.86, CIVIL DEFENSE: AT&T Mobility-service 99.40. TOTAL: 97,988.97.

**ADJOURN**:  Motion by Wicks, second by Hass to adjourn at 12:50 p.m. until next regular meeting Tuesday, January 5, 2016 at 8:00 a.m. All voting aye. Motion carried.   
   
ATTEST:       
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners