CLARK COUNTY COMMISSIONER PROCEEDINGS

December 16, 2014

The Clark County Commissioners met in regular session on December 16, 2014, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Hass called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Reints, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Loomis, second by Wicks, to approve the minutes from the regular meeting of December 2, 2014. Reints requested change to minutes, under claims add to WW Tire-purchase/ rotate tires, rather than just rotate tires. All members voting aye. Motion carried.

**HIGHWAY:** Kipp Obermeier met with the Commissioners to discuss culvert placement on County road #2 south of Crocker. He indicated the culvert is broke off and feels it should be buried deeper and be placed at a different angle. Further discussion was held regarding options for solution to the problem, including cleaning out the culvert and contacting an engineer. HS Eggleston also present. No action taken.

**HIGHWAY:** HS Eggleston updated the board on road conditions. He also informed the board that grant reimbursement has been received for the Industrial Park road project. Clark County received $24250.00 which was a state grant. He also informed the board that the snow blower was sold at Bell’s sale for $1700.00.

**HIGHWAY**: Motion by Loomis, second by Wicks to allow HS Eggleston to purchase a 772G motor grader using the Minnesota state bid. Bid price is $297,262.00, it will be supplied by RDO Equipment. The motor grader will be available sometime in March. All ayes. Motion carried.

**TRANSPORT FUEL BIDS:** HS Eggleston presented the following fuel quotes for December 2014 for transport load. Clark Community Oil-, Clark shop- 2.38. Clark County Farmers Elevator- 2.40.9. The county accepted the bid of Clark Community Oil. All bids are on file in the Auditor’s office.

**HIGHWAY**: Also present Paul Fuller, Bruce Nelson, Scott Campbell, Roy Gjerde and Terry Severson. SA Fjelland met with the board regarding boring under county roads. He discussed the ordinance that Codington County is working with, litigation that has occurred from it and presented options to the Commissioners. Paul Fuller talked about legislation that will be introduced in the 2015 SD Legislature regarding water sheds in the State. Scott Campbell asked the Commissioners to pass an ordinance that allows county residents to occupy the right of way and not involve drainage concerns. No action taken.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Reints to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING:** Hearing held for Variance 10-14. No one appeared. Motion by Wicks, second by Loomis to approve request of Rick Symens to use SE ¼ 15-113-46 to place an existing pump house closer to the right of way. All voting aye. Motion carried.

**HEARING**: Hearing was held for Variance 11-14. Terry Severson present. Motion by Loomis, second by Reints to approve Variance for David Severson which will allow him to use W1991’ of N ½ NW ¼ 31-116-57 to place mobile home that is older than 15 years. All voting aye. Motion carried.

**ADJOURN**: Motion by Wicks, second by Loomis, to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**DOE**: DOE Reidburn met with the board to inform them he has passed the CAA certification. As per previous motions he will receive the increase of $1000.00 for obtaining certification and also requested the additional increase of $1000.00 as he has met the criteria, per employee handbook, if employee is moved to another department probation period will be 90 days. All members agreed to the request. Salary will increase effective immediately.

**REGISTER OF DEEDS**: Motion by Wicks, second by Loomis to allow ROD Helkenn to use Modernization and Preservation funds to purchase software updates for the office that will allow her to put her files in electronic form. Total quote is $8800.00. This process will take approximately two months. All voting aye. Motion carried.

**VSO:** VSO Jones met with the board to update them on activities in his office. He informed the board that he had hosted two open houses, one in Willow Lake and one in Carpenter. He also updated the commissioners on additional costs that will be associated with computer that is needed in his office. No action taken.

**WEED:** WS Mehlberg met with the board requesting replacing an ATV for the weed department. He informed the board that one of the machines they have is not functioning and he cannot get parts for it. Pending other possible changes to the weed department it was decided to review the request again in 2015. No action taken.

**PUBLIC DEFENDER CONTRACT:** Motion by Reints second by Loomis to approve the 2015 public defender contract between Scott Bratland and Clark County. All voting aye. Motion carried.

**DEPT OF HEALTH**: Motion by Bjerke, second by Loomis to sign the contract with the SD Department of Health, Office of Family and Community Health Services for calendar year 2015. All voting aye. Motion carried.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**COURTHOUSE**: Custodian Elsen met with the board to discuss additional costs that incurred from the recent roof repair. No action taken.

**CLAIMS**: Motion by Loomis, second by Reints, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier-proceedings 207.39, Douglas Loomis-ins deductible 733.65, Mack’s –oil change 48.95, Dick Reints-ins deductible 1250.00, Voyager Fleet Systems-fuel 127.31, ELECTIONS: Clark Co Treasurer-postage 98.00, Election Systems- supplies 2889.65, AUDITOR: Clark Co Treasurer-postage 49.00, TREASURER: Clark Co Treasurer-postage 60.00, Kay Mahlen-ins deductible 315.00, Carrie Reis-ins deductible 1250.00, STATES ATTORNEY: Paul Bachand-2015 membership dues-701.00, Moritz Publishing-folders 10.50, COURT: Bratland Law-court appointed attorney 1992.30, PUBLIC BUILDINGS: Atco International-supplies 270.00, City of Clark-water 70.50 Cook’s Wastepaper-garbage service 25.75, Dekker Hardware – supplies 121.86, Ken’s Fairway-supplies 20.68, Northwestern Energy-utilities 1687.52, Star Laundry-rugs 18.29, DIRECTOR OF EQUALIZATION: Cardmember Services-envelopes 1491.65, Office Peeps-address labels/calculator 110.04, Pheasantland Industries MH Decals 16.69, Jarvis Reidburn-mileage 533.91, REGISTER OF DEEDS: Clark Co Treasurer-postage 10.00, Marco –contract 76.11, McLeod’s –record books 376.12, Moritz Publishing-ledger sheets 278.10, VETERAN OFFICER: Larry Jones-mileage 60.68, SHERIFF: Best Western Plus Ramkota –lodging 237.98, Chief Supply Corp-batteries 55.97, Clark Co Treas-postage 2.24, Clark Comm Oil-fuel 468.89, Dekker Hardware-supplies 26.69, Mack’s-oil change 36.95, Gail Smith-ins deductible 1250.00, Sturdevants Auto Parts-supplies 35.28, Tony’s collision Center-2009 Dodge Durango 129.48, Wex Bank-Nov 2014 fuel 467.23, PRISONER CARE: Codington Co Auditor-prisoner care 3420.00, AIRPORT: Lehtola Builders GA Terminal /SRE Bldg 22,221.00, Northwestern Energy-utilities 65.28, POOR: Credit Bureau of Watertown-collection fees 33.33, AMBULANCE: Bound Tree Medical-supplies 216.34, Cardmember Service-electrode pads 420.00, City of Clark – water 43.50, Clark Co Treasurer-postage 49.00, Clark Community Oil-diesel/oil power service 224.03, Dekker Hardware-supplies 9.78, Northwestern Energy-utilities 383.65, Voyager Fleet Systems-fuel 142.34, SOC SERV FOR AGED: InterLakes Comm Action-comm services/Used 2Be New -1468.75, MENTAL & HANDICAPPED: SD Dept of Rev-pt care 60.00, MENTAL ILLNESS BOARD: Lincoln CO Treas-mental illness hearings 269.13, EXTENSION: Clark CO Treasurer-postage 68.00, US Postmaster –stamps 510.00, PLANNING & ZONING: zoning 21.46, ROAD & BRIDGE: Ameripride Services-towels 69.72, Avera Queen of Peace-drug testing 74.87, Larry Brannan-mileage 8.14, City of Clark-water 87.00, Clark Co Treasurer-title 14.00, Clark Com Oil-LP 15.90, Clark Comm Oil-diesel 41,241.76, Cooks Wastepaper-garbage service 69.50, Dakota Fluid Power-cylinder repairs 548.00, Dekker Hardware-supplies 201.14, GCR Tire Centers –tires 1514.75, Matt Kadinger-mileage 48.84, James Lewandowski- mileage 35.52, M&T Fire & Safety-shop supplies 126.85, Mathewson Tri-gas welding supplies 194.33, Milbank Winwater Works-riprap fabric 1962.40, Northwestern Energy-utilities 519.17, Oscar’s Machine Shop- parts 55.45, Productivity Plus Account-parts 639.93, RDO Equipment-repairs 518.40, RDO Equipment-parts 2405.00, Sanford Lab-drug testing 39.97, Sturdevants Auto Parts-filters 341.44, Sturdevants Auto Parts-supplies 2074.79, Westside Implement-parts 2017.63, CIVIL DEFENSE: Clark Co Treasurer-postage 2.03, Voyager Fleet Systems-fuel 86.92, PRISONER CARE: Art Mabry-24/7 program coordinator-state fees 30.00. TOTAL: 102,180.40.

**PAYROLL**: AUDITOR: 5178.56, TREASURER: 4104.73, STATES ATTORNEY:
3495.95, COURTHOUSE: 2446.00, DIRECTOR OF EQUALIZATION: 2899.32, REGISTER OF DEEDS: 2862.19, VETERAN SERVICE OFFICE:  336.41, SHERIFF:  6213.25, NURSE: 1672.06, AMBULANCE: 4756.55, EXTENSION: 1040.69, WEED: 316.00, ROAD & BRIDGE: 38621.96, EMERGENCY MANAGEMENT: 1132.24. TOTAL: 75075.91.

**REPORTS:**  Motion by Loomis, second by Wicks, to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER:
Cash on hand…………………………………………..…  17,539.84
Money Market…..…………………………………… .… 2,492,301.85
CD’s…………..…………………………………………… 800,000.00
Checking Account....…….………………………………….. 266,985.18
   TOTAL:………………………………………………… 3,576,826.87

These funds include all funds administered by the county including: General Fund 2,713,512.70, Road & Bridge: 298,0660.71, 911 Service Fund: 109,660.45, E/D: 1749.55, Domestic Abuse: 190.00, 24/7: 9756.16, ROD Mod/Pres: 15980.28, Clark County TIF 12,002.47, **Trust & Agency Funds 415,914.55, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,576,826.87.

ROD Fees: Recording fees: 1415.00, Transfer fees: 747.50, Births: 45.00, Deaths: 175.00, Marriages: 15.00, Copy money: 43.00, Misc: 157.00. TOTAL: 2597.50.

Ambulance: $9448.27, Sheriff: Mileage 68.80, Civil fees $235.00, Pistol permits $15.00.

**ADJOURN**:  Motion by Wicks, second by Bjerke, to adjourn at 12:05 p.m. until next regular meeting Tuesday, December 30, 2014 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

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Christine Tarbox  Francis Hass, Chairman

Clark County Auditor Clark County Board of Commissioners