CLARK COUNTY COMMISSIONER PROCEEDINGS

August 18, 2015

The Clark County Commissioners met in regular session on August 18, 2015, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox. 

**MINUTES**: Motion by Wicks, second by Bjerke to approve the minutes from the regular meeting of August 4, 2015 meeting. All members voting aye. Motion carried.

**HIGHWAY:** HS Eggleston explained the point system and changes for the bridge funding. He also informed the board of road conditions and road work being done. He also informed the board that work is scheduled to resume on County Road #22 about August 26, 2015. He told the board that he has had multiple calls and questions about the signs that are being placed within Clark County and updated the board on the progress of sign placement.

**4-H**: 4-H Advisor McGraw met with the board to report that Josie Michalski has been hired as the 4-H secretary. She will be available to start on August 31, 2015.   
  
**EXTENSION**: Motion by Wicks, second by Loomis to set salary for Josie Michalski for the six month probation period at $13.27. After six month probation period her wage will increase to the current deputy wage. All voting aye. Motion carried.

**CCR CONTRACT**: Chad Smidt, representing the Clark County Riders, met with the board to discuss the contract for 2016-2017. The club requested a clause be put in that guaranteed them the fourth weekend in June. The board agreed with the addition to the contract. The request will be added to the contract and when complete will be forwarded to the club members for their approval.

**PLAT:** Motion by Bjerke, second by Loomis to approve plat of Northwestern Energy, Clark Junction substation second addition, Resolution 21-15. All voting aye. Motion carried.

RESOLUTION 21-15

It was moved by Bjerke, seconded by Loomis, motion carried that the plat of “NWE CLARK JCT. SUBSTATION SECOND ADDITION” a part of the SE ¼ of the SE ¼ of Section 36, Township 117 North, Range 58 West of the 5th Principal Meridian, Clark County, South Dakota, as described above and drawn hereon be approved and accepted and the Auditor hereby is instructed to endorse on such plat a copy of this resolution and to certify the same.

I, Christine Tarbox, County Auditor of Clark County, South Dakota, do hereby certify that the within and foregoing is a true and correct copy of the resolution adopted by the County Commission of Clark County, South Dakota at its meeting on August 18, A.D., 2015.

Dated at Clark, South Dakota, this 18th day of August, 2015.

/s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Auditor, Clark County, South Dakota

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Loomis to move into Board of Adjustment. All voting aye. Motion carried.

**VARIANCE 10-15**: At 9:00 a.m. the time specified, hearing was held for Variance 10-15. Doug Seefeldt and Darrell Seefeldt appeared. Motion by Loomis, second by Hass to approve the Variance which will allow the applicant to use W ½ SW ¼ 30-116-56 to place a garage that is closer to the right of way than zoning permits. All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Bjerke to set hearing for Conditional Use 7-15. This request, if approved, will allow applicant, Silver Lake Colony to use S ¼ of 19-115-57 to mine for gravel. Hearing set for 9:15 a.m. September 1, 2015. All voting aye. Motion carried.

**SET HEARING**: Motion by Wicks, second by Hass to set hearing for Conditional Use 3-15. This request, if approved, will allow applicant Northwestern Energy to use W 400’ of the N 400’ of the S433’ of the E 433’ of SE ¼ of the SE ¼ Section 36-117-58 to build a substation. Hearing set for September 1, 2015 at 9:05 a.m. All voting aye. Motion carried.

**SET HEARING:** Motion by Loomis, second by Bjerke to set hearing for Variance 11-15. This request, if approved will allow applicant Northwestern Energy to use W 400’ of the N 400’ of the S433’ of the E 433’ of SE ¼ of the SE ¼ Section 36-117-58 to place a substation with a chain link fence closer to the road than zoning permits. Hearing set for 9:05 a.m., September 1, 2015. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Loomis to move into Board of Adjustment. All voting aye. Motion carried.

**REQUEST**: Motion by Loomis, second by Bjerke to allow DOE Reidburn to release county parcel data to Northern Natural gas to do a pipeline safety study. All voting aye. Motion carried.

**HEARING**: At 9:30 a.m. the time specified, hearing was held for Black Claw Bait Shop, Marty Beving applicant. No one appeared. Motion by Loomis, second by Hass to approve the on-off sale malt beverage license. All voting aye. Motion carried.

**ROAD BORING**: States Attorney Fjelland presented forms for application process for boring under Clark County roads for tiling purposes. Also present Scott Campbell. Other issues discussed were fee schedule and establishing a person to administer the process. The application was reviewed and recommendations for changes discussed. The final draft will be presented at the September 1, 2015 meeting.

**JAIL CONTRACT**: Motion by Wicks, second by Loomis to approve and allow Chairman to sign contract for jail confinement with Roberts County. All voting aye. Motion carried.

**SET HEARING**: Motion by Bjerke, second by Wicks, to schedule hearing for the Provisional budget at 10:00 a.m. on September 1, 2015 at the Commissioners Room in the Courthouse. All voting aye. Motion carried.

**WAGE**: Motion by Hass, second by Wicks to allow the auditor to apply a 2% increase for the 2016 salary of all eligible department heads, deputies, clerks, highway department employees, and seasonal/part time employees. Those excluded from the 2% increase are the Commissioners and the one employee whose wage was frozen in 2007. All voting aye. Motion carried.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**BUDGET**: The board reviewed the 2016 budget.

**CLAIMS**: Motion by Loomis, second by Bjerke to approve claims and allow Auditor to issue payment for same: COMMISSIONERS: Voyager Fleet Systems-fuel 60.67, AUDITOR: Office Peeps-chair 301.00, TREASURER: Office Peeps-paper 74.96, STATES ATTORNEY: Moritz Publishing Co-envelopes /copy paper 123.00, Prairie Lakes Healthcare blood draw 85.00, SD Dept of Revenue 140.00, West Payment Center- online library 744.50, PUBLIC BUILDINGS: City of Clark-water/sewer 61.50, Dakota Data Shred-shredder fees 93.87, Northwestern Energy-utilities 1432.93, SHERIFF: Chief Supply Corp-disposable blankets 67.57, Clark Community Oil-fuel 943.64, Mack’s –oil change 91.90, Office Peeps-ink cartridge 50.13, SD Sheriff’s Assn –fall conference 85.00, Wex Bank-July 2015 fuel 8.00, PRISONER CARE: Codington Co Auditor-prisoner care 4400.00, AIRPORT: Northwestern Energy-utilities 101.05, Westside Implement-2015 bushhog mower 8100.00, AMBULANCE: Bound Tree Medical-supplies 221.66, City of Clark –water/sewer 48.00, Clark Community Oil-fuel 377.28, Northwestern Energy-utilities 171.19, Physio Control-batteries/life pak 675.00, Voyager Fleet Systems-fuel 101.23, SOC SERV FOR AGED: Inter Lakes Community -comm service worker/Aug 1319.42, HISTORICAL MUSEUM: Clark Historical Society 2015 appropriation-500.00, MEMORIAL DAY: Bradley American Legion-decorate graves 171.95, Clark American Legion-decorate graves 450.68, Raymond American Legion-decorate graves 72.40, Thompson-Madsen-decorate graves 57.01, Willow Lake American Legion-decorate graves 247.96, EXTENSION: Kimberly McGraw-travel/meals/supplies 48.73, Office Peeps-supplies 44.76, WEED: Cardmember Services-supplies 106.74, City of Clark-water/sewer 169.75, Sturdevants Auto Parts-supplies 625.06, ROAD & BRIDGE: Ameripride Services-towels 133.14, Avera Queen of Peace-drug testing 266.64, Cardmember Service-radios/parts 156.08, City of Clark-water/sewer 48.00, Clark Co Farmers Elevator-diesel 16,549.50, Clark Community Oil-propane 242.69, Clark Community Oil-diesel 6506.17, Equipment Blades-cutting edges 873.20, GCR Tire Centers-tires 2642.70, Matt Kadinger-mileage 18.48, Menards –paint for bridges 98.72, Northern Con Agg LLP-pea rock 886.46, Northwestern Energy-utilities 874.44, Office Peeps-supplies 87.38, Oscar’s Machine Shop-parts 429.40, RDO Trust-parts 364.47, Schuneman Equipment-parts-38.57, SDPAA-ins 329.00, Sturdevants Auto Parts –filters-278.22, Sturdevants Auto Parts-parts 1384.14, TrueNorth Steel-culvert 270.94, 911 SERVICE FUND: City of Watertown-911 emergency surcharge 3211.25, Milbank Communications-radio install/power amp/Willow Lake 4055.00, CIVIL DEFENSE: Voyager Fleet Systems-fuel 110.84, EXCISE TAX FUND: SD Dept of Revenue-excise tax 15.20. TOTAL: 62,244.17.

**PAYROLL**: AUDITOR: 4588.37, TREASURER: 4165.43, STATES ATTORNEY:  
3612.62, COURTHOUSE: 2447.49, DIRECTOR OF EQUALIZATION: 2607.31, REGISTER OF DEEDS: 2529.91, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6113.79, NURSE: 1639.93, AMBULANCE: 5353.45, EXTENSION: 1019.54, WEED: 3037.13, ROAD & BRIDGE: 36019.00, EMERGENCY MANAGEMENT: 1149.06. TOTAL: 74,619.43.

**REPORTS:**  Motion by Loomis, second by Hass, to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand…………………………………………..…  19,618.70   
Money Market…..…………………………………… .… 2,134,544.77  
CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….………………………………….. 251,557.88  
   TOTAL:………………………………………………… 3,205,721.35   
   
These funds include all funds administered by the county including: General Fund 2,229,028.70, Road & Bridge: 662,584.37, 911 Service Fund: 107,005.61, E/D: -9209.01, Domestic Abuse: 228.00, 24/7: 11,123.16, ROD Mod/Pres: 10,992.26, Clark County TIF 8103.15, **Trust & Agency Funds 185,865.11, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,205,721.35.

ROD Fees: Recording fees: 2700.00, Transfer fees: 1760.00, Births: 30.00, Deaths: 95.00, Marriages: 15.00, Copy money: 96.75, Misc 104.00. TOTAL: 4800.75.

Ambulance: 10355.51, Sheriff: Mileage 117.57, Civil fees $330.00, Pistol permits $21.00.

**ADJOURN**:  Motion by Hass, second by Wicks to adjourn at 12:50 p.m. until next regular meeting Tuesday, September 1, 2015 at 8:00 a.m. All voting aye. Motion carried.   
   
ATTEST:       
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners