CLARK COUNTY COMMISSIONERS PROCEEDINGS

April 18, 2017

The Clark County Commissioners met in regular session on Tuesday, April 18, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Deputy Auditor Warkenthien.

**MINUTES**: Motion by Reints, second by Bjerke to approve the minutes from the regular meeting of April 4, 2017, April 11, 2017 Equalization minutes and April 11, 2017 special meeting. All voting aye. Motion carried.

**HIGHWAY:** HS Eggleston met with the board to discuss road conditions and road work being done.

**HIGHWAY**: Motion by Hass, second by Bjerke to allow HS Eggleston to advertise position of blade operator in Bradley. All voting aye. Motion carried.

**CCR**: Larry Nielson and Rod Hensrud representing the Clark County Riders met with the board to discuss the event that is scheduled for June 23, 2017 through June 25, 2017. Motion by Hass, second by Bjerke to set hearing for temporary malt beverage license and temporary liquor license from Noon, June 23, 2017 until Noon, June 25, 2017. Hearing set for Tuesday, May 2, 2017 at 9:00 a.m. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT:**  Motion by Reints, second by Sass to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified hearing was held for Variance 2-17. Dave Spieker appeared. Motion by Sass, second by Wicks to approve Variance 2-17. This Variance will allow applicants Dave and Dawn Spieker to use NE ¼ 23-113-58 to build an addition to the house closer than setback. All voting aye. Motion carried.

**HEARING**: At 9:10 a.m. the time specified hearing was held for Variance 3-17. No one appeared. Motion by Hass, second by Wicks to approve Variance 3-17. This Variance will allow applicant SD Wheat Growers to use SE ¼ 33-114-59 and NE Corner of Village of Carpenter to replace an old building with a new one. All voting aye. Motion carried.

**SET HEARING**: Motion by Bjerke, second by Reints to set hearing for Variance 4-17 which if approved will allow applicant, Todd Warkenthien to use SE ¼ 24-116-58 to build a storage shed closer than setback. Hearing set for May 2, 2017 at 9:15 a.m. All voting aye. Motion carried.

**ADJOURN**: Motion by Sass, second by Bjerke to adjourn from Board of Adjustment and return to Board of Commissioners. All voting aye. Motion carried.

**HEARING**: At 9:30 a.m. the time specified hearing was held for special event license for Travis Hoogheem. No one appeared. Motion by Reints, second by Hass to approve special event license to serve malt beverage and liquor from Noon, May 20, 2017 to 2:00 a.m. May 21, 2017. This event will be held at the Clark County Fairgrounds. The lease agreement has been signed and proper insurance papers have been presented. All voting aye. Motion carried.

**AIRPORT**: Motion by Hass, second by Sass to allow Airport Manager Hansen to purchase equipment necessary to update the AWOS equipment at the airport. All voting aye. Motion carried.

**AIRPORT**: Motion by Reints, second by Bjerke to allow Airport Manager Hansen to advertise for snow removal equipment for the airport. All voting aye. Motion carried. Motion by Reints, second by Sass to allow chairman to sign he grant application when it becomes available. All voting aye. Motion carried.

**VICTIM WITNESS PROGRAM:** Alaina Henning, representing the East Central Dakota Victim Witness Coordinator met with the board to discuss her job duties as the Victim Witness Coordinator and the Counties that she serves.

**NURSE**: The first quarter County Health Nurse report was presented to the board. The report discussed the WIC program and number of clients that are served in Clark County and immunization clinics that were provided at the schools. It also discussed the timeline for orientation for new hire RN Linneman. The report was submitted by Anne Kriese, RN, and Liza Linneman, RN.

**SURPLUS**: Sheriff McGraw was unable to attend.

**WELFARE DENIALS**: WD Tarbox was not able to attend.

**WEED**: Motion by Reints, second by Bjerke to approve and allow Chairman to sign the State of South Dakota Department of Transportation Joint Powers Agreement for weed spraying services by Clark County. WS Mehlberg presented the application. All voting aye. Motion carried.

**SURPLUS ANALYSIS**: According to SDCL 7-12-18-1, the total unassigned fund balance of the General Fund for Clark County as of March 31, 2017 is $1,922,713.14 which is 54% of the 2017 budget.

**REPORTS:**  The board reviewed the following reports.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand…………………………………………..…  70,005.85

Money Market…..…………………………………… .… 2,401,250.88

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 361,403.09  
   TOTAL:………………………………………………… 3,632,659.82

These funds include all funds administered by the county including: General Fund $2,259,029.10 Road & Bridge: $720,709.97, 911 Service Fund: $98,276.62, E/D: $4419.87, Domestic Abuse: 85.00, 24/7- $8344.46, ROD Mod/Pres: $7,347.90, **Trust & Agency Funds $534,446.70, which are funds returned to schools, towns, townships and special districts.** TOTAL: $3,632,659.82.

**CLAIMS**: Motion by Reints, second by Hass, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. JUDICIAL: Dawn Russell – court reporter 858.29, AUDITOR: Connecting Point-support work/AVG updates 135.00, STATES ATTORNEY: Creative Printing-paper 202.68, Office Peeps-supplies 43.30, SD Dept of Revenue-blood draw 235.00, Thomson Reuters-West Publishing –online library 781.73, COURT: Austin, Hinderaker, Hopper-court appointed attorney 12,905.32, PUBLIC BUILDINGS: ATCO International –supplies 595.00, City of Clark-water 77.20, Cook’s Wastepaper –garbage service 29.00, Northwestern Energy-utilities 1115.42, Otis Elevator-parts to repair elevator 462.34, Sturdevants Auto Parts-supplies 189.46, DIRECTOR OF EQUALIZATION: Office Peeps-staples 16.23, REGISTER OF DEEDS: Office Peeps-delivery of old copier 110.00, Toshiba Financial Services-copier/documentation fee/ 166.40, SHERIFF: AP Auto Pros-install lights- 55.00, Clark Community Oil-gas 935.04, Office Peeps-cartridge 73.08, Sturdevants Auto Parts-supplies 129.99, Ultramax Ammunition supplies 144.00, Voyager Fleet Systems-fuel 67.25, Watertown Ford Chrysler –keys and battery 40.05, PRISONER CARE: Codington Co Auditor-prisoner care 4081.76, Edmunds County Sheriff’s Office-jail bill 50.00, AIRPORT: Northwestern Energy-utilities 209.25, AMBULANCE: Bound Tree Medical-supplies 302.86, City of Clark-water 63.10, Clark Community Oil-gas 275.06, Ken’s Fairway-supplies 34.34, Northwestern Energy- utilities 373.88, Voyager Fleet Systems-fuel 108.57, SOC SERV FOR AGED: Inter-Lakes Community Action-support comm service worker/April -1350.75, MENTAL HEALTH CENTER: Human Service Agency-2nd qtr appropriations 3114.50, MENTAL ILLNESS BOARD: Great Plans Psychological Services-assessment-1537.50, EXTENSION: Cardmember Service-supplies 101.25, Dekker Hardware-supplies 21.76, Ken’s Fairway-supplies 17.77, Josie Michalski-4-H online fair training 25.00, Office Peeps-copier 52.92, WEED: California Contractors –supplies 392.90, Cardmember Service-supplies 64.43, City of Clark-water 49.00, Clark Community Oil-propane 116.45, Cook’s Wastepaper-garbage service 38.87, ROAD & BRIDGE: Ameripride Services-towels 114.44, Avera Queen of Peace-drug testing 76.08, Bierschbach Equipment & Supply-parts 123.84, Cardmember Services-ipad for shop/fuel 318.60, City of Clark – water 67.80, Clark Co Farmers Elevator-diesel-14,125.34, Clark Community Oil-propane/diesel – 5287.70, Cook’s Wastepaper-garbage service 38.88, General Equipment & Supplies-parts 459.10, New Deal Tire-scrap tires 417.00, Northwestern Energy-utilities 1742.72, Oscar’s Machine Shop-parts 548.68, RDO Equipment-parts/walk n roll packer-27,269.12, Schuneman Equipment Co-rental tractors 15,000.00, Sturdevants-filters/supplies 4558.27, The Lodge at Deadwood-lodging 273.00, Wheelco-parts 1948.69, 911 Service Fund: Centurylink-March fees 273.67, CIVIL DEFENSE: Voyager Fleet Systems-fuel 68.97, BOND OVERPAYMENT: 2.07. TOTAL: 104,462.67.

**PAYROLL**: AUDITOR: 4610.29, TREASURER: 4331.81, STATES ATTORNEY: 3843.69, COURTHOUSE: 2243.43, DIRECTOR OF EQUALIZATION: 4207.24, REGISTER OF DEEDS: 2883.59, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6391.71, NURSE: 1694.62, AMBULANCE: 9702.67, EXTENSION: 1128.40, WEED: 2748.79, ROAD & BRIDGE: 38,576.75, EMERGENCY & DISASTER: 1193.33. TOTAL: 83,892.72.

**ADJOURN**:  Motion by Bjerke, second by Sass to adjourn at 10:27 a.m. until next regular meeting Tuesday, May 2, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:     

(SEAL)

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Carol Warkenthien  Violet Wicks, Chairperson

Clark County Deputy Auditor Clark County Board of Commissioners